

DUBSDREAD EVENT INFORMATION SHEET

Today's Date _____ Dubsdread Rep _____
Client/Company Name _____
Client's/Company's
Address _____
Main Contact's Name _____
Email Address _____
Home Phone _____ Work Phone _____
Cell Phone _____ Fax Phone _____
2nd Contact's Name _____
Home Phone _____ Work Phone _____
Cell Phone _____ Fax Phone _____
Credit Card Info for File Only _____
Type of Event _____
Day & Date of Event _____
Start Time _____ End Time _____
Estimated Number of Guests _____ Theme _____
Room(s) Requested _____ Room Cost _____
Menu for Event
(Buffet, Sit Down,
and/or Hors d')

Bar (open or cash) _____ Beverage Station Yes / No
How did you hear about us? Friend/ Attended Event Here/ Visited Tap Room
Advertisement (if so, where?) Newspaper/ Dubsdread's Website/ Sam Snead's
Wedding Publication? Knot/ CFL Bride/ Your Wedding TV/ Perfect Wedding Guide
Other _____

Wedding Specific Information

Ceremony Here? Yes / No _____ Number in Wedding Party _____
Head Table / Sweetheart Table / Family Style (Circle One)
Champagne Toast Yes / No _____ Sparkling Cider Toast Yes / No
How many for Toast? _____ Charge by the Bottle / Glass _____
Wedding Colors are White / Ivory and _____
Centerpieces provided by _____
Dubsdread Linens / Rented Linens Chair Covers Yes / No
Bride's Name _____ Groom's Name _____